

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS
OF THE
MORONGO BASIN CULTURAL ARTS COUNCIL
MBCAC**

A regular meeting of the Board of Directors of the above Corporation was held on **November 9, 2016**, at the Center for Healthy Generations, Yucca Valley, CA.

The meeting was called to order by President Paul Klopfenstein at 5:04 PM.

Board Members Present: Paul Klopfenstein (President), Valerie Davis (Vice President), Lenne Rosen-Kabe (Secretary), Marcia Geiger (Treasurer), Ed Keesling (Vice President-elect), Janis Commentz (Gallery 62 Director), Patricia Knight (Membership/OSAT Director), Julianne Koza (Membership Director-elect)

Others present: Raini Armstrong, Kathi Klopfenstein (Art Tours Registrar), and Sharon Anne Matheson.

Not present: Scott Doten (Communications Director), Ann Beattie (Member Events Director).

QUORUM was established.

DIRECTORS' REPORTS:

PRESIDENT'S REPORT:

Klopfenstein addressed the need for written resignation letters from those Board of Directors members who plan on resigning by the end of 2016, stating their projected last day of service as Board members. The following Board members have given verbal notice of retiring from the Board of Directors after 2.5 years of service in December, 2016: Secretary Rosen-Kabe, Treasurer Geiger, Vice President Davis, Member Events Director Beattie, and President Klopfenstein. Geiger and Rosen-

Kabe have provided their letters, still outstanding are Vice President Davis, Membership Director Knight, and Events Director Beattie, **ACTION ITEM.**

President Klopfenstein asked Board to approve a Gallery 62 key for Accountant Poulakis, per his request. Unanimously approved.

Klopfenstein had previously requested that Gallery 62 Director Commentz provide a complete description of her responsibilities and activities by the November, 2016 Board meeting. Commentz provided a work in progress, **ACTION ITEM,** December.

The date for the Annual Meeting, set for January 11, 2017, was again confirmed. Registrar Kathi Klopfenstein proposed a pot-luck to be held at 6:00 PM at the Healthy Generations location in Yucca Valley, followed by the introduction of incoming Board members. All retiring Board members should attend so that their service can be acknowledged. A motion to this effect was made and unanimously adopted.

VICE PRESIDENT'S REPORT:

No report.

SECRETARY'S REPORT:

The Minutes of the October 2016 Board of Directors meeting had been previously e-mailed by the Secretary to all Board members. Suggestions and corrections were incorporated into the "Final" version.

A motion to adopt the October minutes as amended was made, seconded, and carried without dissent. The Secretary will post the approved and signed minutes to the MBCAC website under Board Minutes, **ATION ITEM.**

TREASURER'S REPORT:

Geiger handed out the monthly treasurer's report for the month ending on October 31, 2016, incorporated herein by reference. The Corporation remains solvent.

The beginning balance for October, 2016 was \$27,669.84, with total deposits of \$1,110.22, total expenses of \$3681.21, for a bank balance at month's end of \$25,539.88.

There is an outstanding payment of \$4,000.00 to the graphic designer of the OSAT 2016 catalog, and another \$2,000.00 due to Art Scene magazine for OSAT advertising.

The Treasurer indicated that the Corporation's 2015 taxes were filed by CPA Jonathan Stone for a fee of \$350.00, and a fee of \$25.00 to Registry of Charitable Trusts.

A replacement for Treasurer has not yet been located, however, Mike Shaw has agreed to handle Gallery 62 finances in conjunction with bookkeeper Poulakis who will provide a monthly Gallery 62 financial report.

MEMBERSHIP DIRECTOR'S REPORT:

MBCAC membership currently stands at 238 active members, 2 new members since the previous month, and 115 lapsed members. Director Knight will send out an email to lapsed members regarding renewal.

As to the Newsflash, Knight stated that she is only receiving press releases from Gallery 62 Director Commentz. Any news items to be included in the monthly electronic publication should be provided to her no later than the Monday prior to the monthly Board meeting.

COMMUNICATIONS DIRECTOR'S REPORT:

No report in the absence of Director Doten.

GALLERY 62 REPORT:

The December 2016 show is called *Winter Light* and is curated by MBCAC member Hiroko Momii. There is at present no artist scheduled for the Signature Gallery.

Payment of musicians during openings was raised. Discussion ensued, with some Board members stating that music can be distracting.

Commentz will look into a CD player for the Gallery to be used when practical, **ACTION ITEM**. Mike Shaw has offered to play for free when in town.

Commentz handed out drafts of a proposed Gallery 62 handbook for review. An electronic copy will be sent to Secretary Rosen-Kabe for edits once finalized, **ACTION ITEM**.

COMMITTEE REPORTS:

EVENTS: no report in the absence of the director. Director Beattie will resign her position by year's end after multiple years of service to the MBCAC. President Klopfenstein will contact Beattie to work out future status with the MBCAC Board, **ACTION ITEM**.

OSAT (Open Studio Art Tours):

Director Knight stated that she will send a survey to all OSAT 2016 participating artists over the coming weekend. Commission checks (5% of OSAT sales) and sign-in sheets have been coming in. She is looking for a volunteer to input all email addresses of art patrons (from the sign-in sheets) into a database, and plans on contacting the patrons in the future.

The dates for the 2017 OSAT were discussed. Secretary Rosen-Kabe proposed keeping the weekends constant from year to year. A motion to designate the second and third weekends of October each year as the OSAT weekends was made by Vice President Davis, seconded and approved unanimously.

Director Knight offered her services as OSAT Director 2017. A motion was made, seconded and passed unanimously.

She stated that she will provide a full accounting of the 2016 OSAT during the December 2016 Board of Directors meeting, **ACTION ITEM**.

OSAT 2016 Registrar Kathi Klopfenstein indicated that she would continue as Registrar in 2017.

EXHIBITIONS/ART IN PUBLIC PLACES (AIPP):

Vice President Davis indicated that the 29 Palms Inn is still available for MBCAC exhibits in the future.

MBCAC artist Rik Livingston has taken over the installation of exhibits at Pie for the People. Treasurer Geiger indicated that she had ordered the printing of new AIPP forms consisting of 4 parts.

Heather Sprague is currently showing at the Joshua Tree Library, with an art talk scheduled for 11/19/16. James Jared Taylor has been scheduled for January, 2017.

Posters for the AIPP venues are still outstanding; Director Knight will handle, **ACTION ITEM**, December Board meeting.

WEBSITE COMMITTEE:

Director Knight indicated that the MBAC website is again up and averages 300 visits per month. Gallery 62 has around 500 visits per month. The OSAT website saw 1900 visits during the weeks leading up to OSAT 2016 in October, with the two weekends averaging around 5000 visits each.

Registrar Klopfenstein has joined the Website committee and will work with Director Knight on the Gallery 62 website.

EDUCATION COMMITTEE:

Vice-President-elect Keesling distributed a written proposal, incorporated herein by reference, for MBCAC to sponsor a “Youth Art Month” at Gallery 62 in February 2017, in coordination with the 29 Palms Art Gallery. Gallery 62 would be the venue for K-8. Discussion ensued, a motion was made and seconded, and passed unanimously. Keesling will form and chair a committee, **ACTION ITEM** for December 2016.

OLD BUSINESS:

The Nominating Committee (Commentz and Keesling) presented an Xcel list of 35 persons identified from among the MBCAC membership as likely participants in the running of the Corporation. Names were read and the list was divided among several Board members for phone calls.

Those Board members who had not yet provided written position descriptions should do so by the December Board meeting, **ACTION ITEM.**

NEW BUSINESS:

Raini Armstrong expressed interest in joining the Board of Directors. Secretary Rosen-Kabe described the duties of her position and Armstrong indicated her willingness to take over as Secretary in January, 2017. Discussion ensued in the absence of the candidate, a motion was made and seconded, and Armstrong was unanimously accepted as MBCAC Secretary starting in January, 2017. Rosen-Kabe will provide information and assistance as needed.

Rosen-Kabe proposed posting the Corporation's By-laws on-line on the MBCAC website to provide access to the document to interested parties. A motion was made, seconded, and passed unanimously. Secretary Rosen-Kabe will provide the By-laws to Director Knight, who will post them to the website under "About Us." **ACTION ITEM.**

Treasurer Geiger pointed out that the CA Arts Council has increased its budget for 2017. She and Vice President-elect Keesling will work together to apply for a grant for the MBCAC's new youth art program, **ACTION ITEM.**

NEXT MEETING:

The next regular meeting of the Board of Directors will be held on December 14, 2016, at 5:00 PM in the Healthy Generations meeting room, 57121 Sunnyslope Dr., Yucca Valley, CA 92284.

There being no further business, the meeting was duly adjourned at 6:55 PM.

These Minutes are certified by the Secretary.

Signature *Lenne Rosen-Kabe* Date December 14, 2016